

**REQUEST FOR LIVE SCAN SERVICE**

BCII 6016A (3/07)

**Applicant Submission for Public Schools or Joint Powers Agencies**

**ORI:** AC255  
Code assigned by DOJ

Type of Applicant: (check one)  Classified School Emp.  Credentialed School Emp

**The following selections are for Public Schools only:**

License, Certification, Permit  Peace Officer  Law Enforcement Personnel  Volunteer

Job Title or Type of License, Certification or Permit: Volunteer

**Agency Address Set Contributing Agency:**

Reading and Beyond

05002

Agency authorized to receive criminal history information

Mall Code (five-digit code assigned by DOJ)

4819 E. Butler Ave.

Luis Santana

Street No. Street or P.O. Box

Contact Name (Mandatory for all school submissions)

Fresno CA 93727

559-454-8810

City State Zip Code

Contact Telephone Number

**Name of Applicant:**

(Please print)

Last First Middle Initial

AKA's: Last First

CDL No. \_\_\_\_\_

DOB: \_\_\_\_\_ SEX:  Male  Female

Misc. No. **BIL** \_\_\_\_\_

Agency Billing Number

HT: \_\_\_\_\_ WT: \_\_\_\_\_

Misc. No. \_\_\_\_\_

EYE Color: \_\_\_\_\_ HAIR Color: \_\_\_\_\_

Home Address: (Applies only if Youth Org. / HRA or Public Utility submission)

POB: \_\_\_\_\_

Street or P.O. Box

SOC: \_\_\_\_\_

City, State and Zip Code

Your Number: \_\_\_\_\_  
OCA No. (Agency Identifying No.)

Level of Service:  DOJ  FBI

If resubmission, list Original ATI No. \_\_\_\_\_

Live Scan Transaction Completed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name of Operator

Transmitting Agency ATI Number Amount Collected/Billed

**To obtain Live Scan Service (fingerprinting), please go to:**

**Fresno County Sheriff's Department**  
1225 "M" Street  
Fresno, CA 93721  
(Downtown @ Fresno & M Streets)  
**(559) 488-2567**

1. Walk in, No reservation needed
2. 7:00 a.m. - 11:30 a.m. Monday thru Friday
3. **Must bring current Photo Identification (ID)**
4. Enter Main Jail entrance, ask for fingerprinting
5. Have form ready: 'Request for Live Scan Service'
6. **\$35.00 fees for fingerprinting.**

Note: Reading and Beyond requires fingerprinting for all volunteers over the age of 18, even if he/she has been previously cleared through another agency.

Please contact our office if you have questions about this policy.

**Reading and Beyond**  
**4819 E. Butler Ave.**  
**Fresno, CA 93727**

**Phone: 559-454-8810**  
**Fax: 559-454-8811**